

# Abbreviations and Codes

## Course Numbering

The first digit of the numerical course code reflects the level of the course.

### UNDERGRADUATE

Freshman .....	<u>1</u> 000
Sophomore .....	<u>2</u> 000
Junior .....	<u>3</u> 000
Senior .....	<u>4</u> 000

### GRADUATE

Master's .....	<u>5</u> 000– <u>6</u> 000
Doctoral .....	<u>7</u> 000– <u>8</u> 000

The second digit indicates the number of credit hours awarded for the course (1, 2, 3, or 4 credit hours).

The third and fourth digits are specific to the individual course. For instance, many courses with 00 or 01 for the third and fourth digits are foundations, principles, or survey courses.

When the third character of the course number is the letter L, such as GEOL 14L1, the class is a lab rather than a lecture.

When the letters HR follow the four digit course number, the course is being offered to students in the Honors Program.

RELI 1301HR = Honors Old Testament Survey.

## Section Codes

A period or a space following the four digits of the numerical course code introduces the section code. Each time a course is offered, it is given a section number specific to that particular class, differentiating it from the same course being offered in other time slots and locations.

The section code is comprised of four characters. The first two characters identify the term.

LW	Long Winter
NW	Online Long Winter
EW	Extended Long Winter
DJ	December-January
SW	Short Winter
J1	January Mini 1
J2	January Mini 2
SP	Spring semester
SB	Spring Break Mini
SI	Spring Intramester

The last two characters identify the **section**: a particular class offered at a specific place/time or online (01, 02, H1, N1).

**Hybrid courses use an H plus a number.**

- POLS 2301.SP**H1** Political Science ▪ sophomore level ▪ three credit hours ▪ American National Government ▪ Spring semester ▪ **hybrid class (first hybrid class listed for this particular course)**
- POLS 2301.SP**H2** Political Science ▪ sophomore level ▪ three credit hours ▪ American National Government ▪ Spring semester ▪ **hybrid class (second hybrid class listed for this particular course)**

**Online courses use an N plus a number.**

- SPED 5320.SP**N1** Special Education ▪ master’s level ▪ three credit hours ▪ Teaching the Underachiever ▪ Spring semester ▪ **online class (first online class listed for this particular course)**
- SPED 5320.SP**N2** Special Education ▪ master’s level ▪ three credit hours ▪ Teaching the Underachiever ▪ Spring semester ▪ **online class (second online class listed for this particular course)**

**The complete course and section code will look something like this: ACCT 2301.L301**

Course Code

Academic Department	Accounting	ACCT	<b>ACCT</b> 2301	SP01
Academic Level	Sophomore level	2	ACCT <b>2</b> 301	SP01
Number of Credit Hours	Three hours credit	3	ACCT 2 <b>3</b> 01	SP01
Specific Course	Prin/Financial Acct	01	ACCT 230 <b>1</b>	SP01

Section Code

Specific Term	Spring semester	SP	ACCT 2301	<b>SP</b> 01
Specific Section	First to be listed	01	ACCT 2301	SP <b>01</b>

**Multiple sections of one course are listed in day and time order** in the course listings pages.

- Daytime sections
- Evening sections
- Weekend sections
- Sections without designated time slots and/or class locations

- MANA 6302 SP**01** Quantitative Analysis/Mgrs **08:00AM-08:50AM** **MWF**
- MANA 6302 SP**H1** Quantitative Analysis/Mgrs **05:15PM-07:45PM** **W**
- MANA 6302 SP**02** Quantitative Analysis/Mgrs **08:00PM-10:30PM** **W**
- MANA 6302 SP**03** Quantitative Analysis/Mgrs **08:00AM-11:00AM** **S**
- MANA 6302 SP**N1** Quantitative Analysis/Mgrs **Internet**

Courses in this publication with the SITE designation of Campus are offered on the DBU main campus located on Mountain Creek Parkway.

The student’s printed registration receipt may show **MC** (Main Campus).

The other DBU campus is **DBUN** (DBU North Campus).

# Abbreviations for Restrictions, Prerequisites, Requirements

*These abbreviations are used in the 'Notes' column of the course listings.*

<b>AD</b>	Approval of dean required
<b>ADC/ADH</b>	Approval of <u>department chair/division head</u> required
<b>Adm</b>	Admission required
<b>AI</b>	Approval instructor required
<b>AIC</b>	Approval of intern coordinator required
<b>AIM</b>	Academics in Motion students only
<b>AP</b>	Advanced Placement (high school)
<b>APD</b>	Approval of program director required
<b>AUD</b>	Audition required
<b>CE</b>	Concurrent enrollment
<b>CLEP</b>	College-level examination program
<b>DC</b>	Dual credit (high school)
<b>eMAT</b>	Math Advising Tool required
<b>F-B</b>	Field-Based class
<b>FT</b>	Field trips required
<b>Graduating</b>	Graduating students only
<b>GS</b>	General Studies
<b>IEP</b>	Intensive English Program students only
<b>International</b>	International students only
<b>Junior</b>	Junior standing (60–89 credit hours)
<b>MBM</b>	Music Business majors only
<b>MM</b>	Music majors only
<b>MTP</b>	Music Theory Placement exam required
<b>N-MM</b>	Non-music majors only
<b>OBV</b>	Observation required
<b>O-CM</b>	Off-campus meetings required
<b>O-CW</b>	Off-campus work required
<b>PT</b>	Pathways to Teaching students only
<b>Rec</b>	Recommended prior course
<b>Req</b>	Requirement for the course
<b>S-L</b>	Service-Learning component required
<b>Senior</b>	Senior standing (90+ credit hours)
<b>TBD</b>	To be determined
<b>TCP</b>	Teacher Certification Program
<b>TRD</b>	Traditional students only
<b>UG</b>	Undergraduate level
<b>WP</b>	Weekend Professional (classes with specific Friday/Saturday dates)