



2022-2023 Federal Direct Loan Adjustment Request Form

Submit this form to the Office of Financial Aid to request an adjustment to your existing Federal Direct Loan. Please view the Annual Loan Limits chart below to determine your maximum loan eligibility. The amount of other financial aid may limit or reduce the amount of loans you can receive. You have the right to cancel all or part of your loan. Loan changes and adjustments can only be made by submitting this form to the Office of Financial Aid.

Student Name _____ Student ID # _____

Email _____ Date of Birth ____/____/____ Phone _____

Combined Subsidized and Unsubsidized Annual Loan Limits	
Dependent Freshman <i>(Freshman=0-29 hours completed)</i> Loan totals of \$5,500 not to exceed \$3,500 Subsidized	Independent Freshman <i>(Freshman=0-29 hours completed)</i> Loan totals of \$9,500 not to exceed \$3,500 Subsidized
Dependent Sophomore <i>(Sophomore=30-59 hours completed)</i> Loan totals of \$6,500 not to exceed \$4,500 Subsidized	Independent Sophomore <i>(Sophomore=30-59 hours completed)</i> Loan totals of \$10,500 not to exceed \$4,500 Subsidized
Dependent Junior/Senior <i>(Junior/Senior=60+ hours completed)</i> Loan totals of \$7,500 not to exceed \$5,500 Subsidized	Independent Junior/Senior <i>(Junior/Senior=60+ hours completed)</i> Loan totals of \$12,500 not to exceed \$5,500 Subsidized
Graduate Student Loan totals of \$20,500 (Unsubsidized Only)	

I am requesting an adjustment in my Federal Direct Loan(s) to (check one):

- Increase subsidized loan to maximum amount available
 Reduce subsidized loan to \$0
 Increase unsubsidized loan to maximum amount available
 Reduce unsubsidized loan to \$0

(OR)

I am requesting a specific amount adjustment to my Federal Direct Loan(s) by indicating the FINAL amount desired during each semester in the table below. (ONLY indicate the final amount desired for each semester, not the increase/decrease amount.)

Loan Type		Fall 2022		Spring 2023	Summer 2023
Federal Direct Subsidized Loan	\$		\$		\$
Federal Direct Unsubsidized Loan	\$		\$		\$
Federal Direct Parent PLUS Loan	\$		\$		\$
Federal Direct Graduate PLUS Loan	\$		\$		\$

OPTIONAL:

- I am requesting an adjustment in my Federal Direct Loan(s) due to a grade-level change. New grade level must be reflected in the Colleague system before the adjustment can be applied.
 I am requesting an adjustment in my Federal Direct Loan(s) due to a Parent PLUS denial.

Student's Signature
 (For Increase/Decrease of Subsidized, Unsubsidized, or Graduate PLUS loans)

Date

Parent's Signature
 (For Increase/Decrease of Parent PLUS loan)

Date

Return this completed form to:

Office of Financial Aid - Dallas Baptist University - 3000 Mountain Creek Pkwy - Dallas, TX 75211 Please scan, attach and email to finaid@dbu.edu or fax (214)-333-5586.

<u>Office of Financial Aid Use Only</u>			
Posted by _____	Date _____	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Comments: _____			
