



Pathways Programs Admission/Retention Checklist		
<b>CANDIDATE: (print)</b>	<b>DBU ID:</b>	<b>TEA ID:</b>
<b>Program Concentration:</b>		
<b>Checkpoint 1 - Requirements for University Admission</b>		
DBU Admission Letter to University and previous official transcripts ◇		
<b>Checkpoint 2 - Requirements for EPP Entrance (Prior to any coursework counted toward initial certification)</b>		
GPA Minimum 3.0 † ◇		
• Overall GPA: _____ or within the last 60 hours GPA _____		
Passed PACT exam *† Score: _____ Or Transcript Hours 12 hrs. or 15 hrs. math/science		
Notice of Requirements – sign and submit through Graduate Application		
<input type="checkbox"/> Pathways Program Guidelines for Teacher Certification ◇ <input type="checkbox"/> Redirection from the EPP – Exit Policy ◇		
International students: TOEFL scores *◇† S 20 -24, L 17-21, R 18-23, W 17-23		
<input type="checkbox"/> Speaking _____, Listening _____, Reading _____, Writing _____		
Degree Tracker/Degree Audit provided to student *†		
Texas Education Agency (TEA) Account created for TEA ID # (Submitted through the EPP Screener)		
Application to EPP submitted concurrent with Graduate Application		
<input type="checkbox"/> EPP Screener completed		
Acceptance to EPP acknowledged on the Graduate Application ◇ Date: _____		
Ensure Certification Office admits to EPP within 7 days of EPP admission ◇		
Signed letters of deficiency for any criteria not completed upon EPP admission with a timeline for completion. ◇		
<b>Checkpoint 3 - Requirements for Program Completion</b>		
\$35.00 TEA Technology Fee assessed ◇		
Prerequisite: College Algebra (EC-6 only)		
Notice of Requirements – sign and submit to program director		
<input type="checkbox"/> Texas Educator's Code of Ethics ◇ <input type="checkbox"/> TExES Testing Guidelines † <input type="checkbox"/> FERPA Form 1 (allows DBU to communicate student information – sign and submit to program director) † <input type="checkbox"/> FERPA Form 2		
Completion of all coursework for degree/certification as noted in the Student Evaluation. Signed by Student, Program Director, and Dean. Included in the Graduation Application. ◇		
50 hours of classroom observations (25 minimum interactive hours). Completed before Clinical Teaching/Internship. Observation Log and reflective journals submitted to program director ◇		
Professional Development Workshops attended ◇ – copies submitted to program director. To be completed prior to Clinical Teaching/Internship Teaching. Check for compliance in EDUC 4030/5030		
◦ Dyslexia _____ Ethics _____ Mental Health, Substance Abuse, Youth Suicide _____		
Fitness to Teach – submitted to program director		
International students: Apply for and have a social security number on file		
Passed TExES PPR exam. Score: _____ Date: _____		
<input type="checkbox"/> Approval to Test form ◇		
Passed TExES Content exam. Score: _____ Date: _____		
<input type="checkbox"/> Approval to Test form ◇		
Passed TExES STR exam (only for EC-6 or 4-8 ELAR.) * Score: _____ Date: _____		
<input type="checkbox"/> Approval to Test form ◇		
Internship or Clinical Teaching Planned		
<input type="checkbox"/> Application submitted to program director		
University/Site Supervisor Observations/Evaluations submitted to program director (Bob's form) ◇		
<input type="checkbox"/> Pre/Post Conference dates ;Contact Log; Hours Log (Clinical Teaching only)		
Application to Graduate – Degree Audit, Substitutions*, Catalog Changes*†		

\*As Applicable

†DBU Requirement

◇TEA Requirement

◆Accreditation Requirement

Program Director Signature \_\_\_\_\_

Revised: 6/17/25