

# Abbreviations and Codes

## Course Numbering

The first digit of the numerical course code reflects the level of the course.

### UNDERGRADUATE

Freshman .....	<u>1</u> 000
Sophomore .....	<u>2</u> 000
Junior .....	<u>3</u> 000
Senior .....	<u>4</u> 000

### GRADUATE

Master's .....	<u>5</u> 000– <u>6</u> 000
Doctoral .....	<u>7</u> 000– <u>8</u> 000

The second digit indicates the number of credit hours awarded for the course (1, 2, 3, or 4 credit hours).

The third and fourth digits are specific to the individual course. For instance, many courses with 00 or 01 for the third and fourth digits are foundations, principles, or survey courses.

When the third character of the course number is the letter L, such as GEOL 14L1, the class is a lab rather than a lecture.

When the letters HR follow the four digit course number, the course is being offered to students in the Honors Program: RELI 1301HR = Honors Old Testament Survey.

## Section Codes

A period or a space following the four digits of the numerical course code introduces the section code. Each time a course is offered, it is given a section number specific to that particular class, differentiating it from the same course being offered in other time slots and locations.

The section code is comprised of four characters. The first two reflect the term (M1, M2, M3, LS, L1, L2, L3, L4, A1, A2, A3, FA, FB, FI). The last two characters reflect the section of a course (a particular class offered at a specific place and time or online) such as 01, 02, H1, N1.

Hybrid courses use an H plus a number. Examples:

- POLS 2301.LSH1 Political Science ▪ sophomore level ▪ three credit hours ▪ American National Government ▪ Long Summer term ▪ **hybrid class (first hybrid class listed for this particular course)**
- COUN 6317.SPH2 Professional Counseling ▪ master's level ▪ three credit hours ▪ Counseling Practicum I ▪ Spring term ▪ **hybrid class (second hybrid class listed for this particular course)**

Online courses use an N plus a number. Examples:

- GEOL 14L1.FAN1 Geology ▪ freshman level ▪ four credit hours ▪ Meteorology/Space Science Lab ▪ Fall term ▪ **online class (first online class listed for this particular course)**
- SPED 5320.SPN2 Special Education ▪ master's level ▪ three credit hours ▪ Teaching the Underachiever ▪ Spring term ▪ **online class (second online class listed for this particular course)**

**The complete course and section code will look something like this: ACCT 2301.L301**

Academic Department	Accounting	ACCT	<b>ACCT</b> 2301	L301
Academic Level	Sophomore level	2	ACCT <b>2</b> 301	L301
Number of Credit Hours	Three hours credit	3	ACCT 2 <b>3</b> 01	L301
<u>Specific Course</u>	<u>Prin/Financial Acct</u>	<u>01</u>	<u>ACCT 230<b>1</b></u>	<u>L301</u>
Specific Term	Summer I	L3	ACCT 2301	<b>L3</b> 01
Specific Section	First to be listed	01	ACCT 2301	L <b>30</b> 1

**Multiple sections of one course are listed in day and time order** in the course listings pages.

Daytime sections

Evening sections

Weekend sections

Sections without designated time slots and/or class locations

MANA 6302 FA <b>01</b>	Quantitative Analysis/Mgrs	<b>05:15PM-07:45PM W</b>	<b>Campus</b>	<b>Collins 251</b>	Chen, D
MANA 6302 FA <b>02</b>	Quantitative Analysis/Mgrs	<b>08:00PM-10:30PM TH</b>	<b>Campus</b>	<b>Collins 251</b>	DeLeon, JA
MANA 6302 FA <b>H1</b>	Quantitative Analysis/Mgrs	<b>08:15PM-10:45PM TH</b>	<b>DBUN</b>	<b>DBUN 115</b>	Khokhar, AJ
MANA 6302 FA <b>N1</b>	Quantitative Analysis/Mgrs		<b>Internet</b>		Chen, D

Courses in this publication with the SITE designation of Campus are offered on the DBU main campus located on Mountain Creek Parkway.

The student's printed registration receipt may show **MC** (Main Campus).

Other DBU campuses are **DBUN** (DBU North Campus) and **DBCSSL** (DBU Center for Servant Leadership).

# Abbreviations for Restrictions, Prerequisites, Requirements

*These abbreviations are used in the 'Notes' column of the course listings.*

<b>AD</b>	Approval of dean required
<b>ADC/ADH</b>	Approval of department chair/division head required
<b>Adm</b>	Admission required
<b>AIC</b>	Approval of intern coordinator required
<b>AIM</b>	Academics in Motion students only
<b>AP</b>	Advanced Placement (high school)
<b>APC/APD</b>	Approval/program coordinator/director required
<b>AUD</b>	Audition required
<b>CE</b>	Concurrent enrollment
<b>CLEP</b>	College-level examination program
<b>DC</b>	Dual credit (high school)
<b>eMAT</b>	Math Advising Tool required
<b>F-B</b>	Field-Based class
<b>FT</b>	Field trips required
<b>Graduating</b>	Graduating students only
<b>GS</b>	General Studies
<b>IEP</b>	Intensive English Program students only
<b>International</b>	International students only
<b>Junior</b>	Junior standing (60–89 credit hours)
<b>MBM</b>	Music Business majors only
<b>MM</b>	Music majors only
<b>MTP</b>	Music Theory Placement exam required
<b>N-MM</b>	Non-music majors only
<b>OBV</b>	Observation required
<b>O-CM</b>	Off-campus meetings required
<b>O-CW</b>	Off-campus work required
<b>PPE</b>	Piano Placement Exam required
<b>PProf</b>	Piano Proficiency completed
<b>PT</b>	Pathways to Teaching students only
<b>Rec</b>	Recommended prior course
<b>Req</b>	Requirement for the course
<b>S-L</b>	Service-Learning component required
<b>Senior</b>	Senior standing (90+ credit hours)
<b>TBD</b>	To be determined
<b>TCP</b>	Teacher Certification Program
<b>TRD</b>	Traditional students only