

# Abbreviations and Codes

## Course Numbering

The first digit of the numerical code reflects the level of the course.

### Undergraduate

Freshman .....	1000
Sophomore.....	2000
Junior .....	3000
Senior.....	4000

### Graduate

Master's .....	5000–6000
Doctoral .....	7000–8000

The second digit indicates the number of credit hours awarded for the course (1, 2, 3, or 4 credit hours).

The third and fourth digits are specific to the individual course. For instance, many courses with 00 or 01 for the third and fourth digits are foundations, principles, or survey courses.

When the letters HR follow the four digit course number, the course is being offered to students in the Honors Program.

## Section Codes

A period following the four digits of the numerical course code introduces the section code. Each time a course is offered, it is given a section number specific to that class, differentiating it from the same course being offered in other time slots and locations.

Usually the section code is two numerical digits, but hybrid courses use an H plus a number; online courses use an N plus a number. Section code examples include 01, 02, H1, H2, N1, N2.

When the letters IEP follow the section code, the course is being offered to students in the Intensive English program.

Some section codes contain an off-campus site code, indicating that the course is restricted to members of an educational cohort meeting at the site.

Examples of site codes included in the section code include:

A course that is offered off campus and has a section code such as 01, 02, H1, H2, etc., is open to all qualifying students.

Multiple sections of a course are listed in this order in the course listings pages.

- Daytime sections
- Evening sections
- Weekend sections
- Sections with TBA time slots

Courses in this publication with the SITE designation of campus are offered on the DBU main campus on Mountain Creek Parkway.

The student's printed registration receipt will show MC, meaning main campus.

## Abbreviations for Restrictions, Prerequisites, Requirements

*These are used in the 'Notes' column of the course listings.*

AD	Approval of dean
ADC/ADH	Approval of dept. chair/div. head
ASA	Approval of Student Affairs
Adm	Admission
AI	Approval of instructor
AIC	Approval of intern coordinator
AIM	Academics in Motion students only
AP	Advanced Placement (high school)
APC/APD	Approval/prog. coordinator/director
AUD	Audition required
CE	Concurrent enrollment
CLEP	College-level examination program
DC	Dual credit (high school)
eMAT	Math Advising Tool required
F-B	Field-Based class
FT	Field trips required
Graduating	Graduating students only
GS	General Studies
IEP	Intensive English Prog. students only
International	International students only
Junior	Junior standing (60–89 credit hours)
MBM	Music Business majors only
MM	Music majors only
MTP	Music Theory Placement exam req.
N-MM	Non-music majors only
OBV	Observation required
O-CM	Off-campus meetings required
O-CW	Off-campus work required
PPE	Piano Placement Exam required
PProf	Piano Proficiency completed
PT	Pathways to Teaching students only
Rec	Recommended prior course
Req	Requirement for the course
S-L	Service-Learning component req.
Senior	Senior standing (90+ credit hours)
TBD	To be determined
TCP	Teacher Certification Program
TRD	Traditional students only

**Textbook information for course sections is available  
on the DBU online course schedule  
which can be found at  
[www.dbu.edu/academics/schedule](http://www.dbu.edu/academics/schedule)**